



Volunteer Agreement: United Federation Of Volunteers For Refugees Action Inc.

This agreement sets out what you can expect from us and also what we and our partners expect from you. You need to agree to all of this before starting with us.

The Service provided by U F V R A Australia

The Founders (Peter Lino) and hereafter described as U F V R A will provide the services described below, subject to the terms of this agreement. As U F V R A is run entirely by volunteers, all volunteers are expected to work with a degree of independence however U F V R A or its partners will provide:

- **Organization of tasks** so that your time is well spent gaining experience and helping the Migrants, refugees, homeless, orphans, and community groups
- **Information** on our operation, health and safety, the status of the centers we work in and current tasks
- **In-country support**, which includes: answering questions, providing advice and emergency support, briefings, and the organization of occasional social events.

Volunteers Obligations

By securing a volunteer placement with ufvra you acknowledge that you are:

- Aged **18 or over** and in a generally **very good state of health**
- Aware that all costs attributed to the volunteer placement are at your own cost :- U F V R A **is not responsible for any costs** associated with your volunteering placement unless otherwise agreed in advance
- **Obligated to obtain comprehensive travel and medical insurance** to protect yourself against losses caused by travel arrangement cancellation, loss or damage of baggage, and emergency medical expenses. U F V R A will not be liable for any losses
- Supply a **photocopy of your Document**
- Responsible for providing ufvra with **complete and accurate information about yourself**, including any physical or mental conditions that might make you unable to perform or safely complete the placement

While working as a volunteer you must:

- Fully accept your duty to **uphold our reputation** as you will be seen to be representing U F V R A and its good name



- **Complete the tasks** set to the best of your ability and aim to complete a **full day's work**
- Work **at least 3 days for every week** on the placement and co-ordinate with us about which day you take off
- **Wear UFVRA identification** at all times within our working areas; and it might be required to be worn at certain fundraising events at the request of the team manager
- **Comply with all relevant laws and regulations** and be aware that you will be working in and around our operation areas, in Australia and overseas
- **Observe all UFVRA's aims, objectives, and health and safety** guidelines, taking care to not undermine or damage the work UFVRA does
- **Respect the values and dignity of the refugees, migrant and community population** and avoid behaviors (such as inappropriate dress or physical contact) that are culturally unacceptable to them
- Not post any comments on **social media** that could in any way harm UFVRA work.

Physical and Intellectual Property and Data Protection

- You will replace any property that is lost or damaged through any careless or otherwise negligent behaviour
- All photographs, reports or documentation relating to UFVRA projects, will remain the property of UFVRA and UFVRA retains the rights over the use and dissemination of such materials for its commercial and promotional purposes, including, but not limited to, the posting of any photographs containing your image while on the trip on its website, brochures, or other marketing, promotional or informational medium
- UFVRA sometimes shares volunteer contact information (primarily email address) with other volunteers to allow direct communication between volunteers to share information and experience. You agree that UFVRA may disclose your contact information (email address) to other volunteers or potential volunteers.
- You agree to receive our email newsletter which you can opt out of any time by unsubscribing.

Personal Risks

You acknowledge and accept the responsibilities and risks associated with your agreement to travel to, temporarily live in and provide volunteer services in a foreign country.

As you'll be volunteering in our centers and a refugee camps, such travel and volunteer work can be hazardous and involves a certain degree of risk, inherently dangerous activities and personal perils to the volunteer, both foreseen and unforeseen, all of which you fully accept and solely assume.



Therefore, UFVRA and its partners, including any and all of its employees, managers, directors or partner organizations are not liable, to the maximum extent of the law, for any loss or harm you may suffer.

Indemnity

You agree to indemnify UFVRA and any of our partners against any and all liability which UFVRA incurs arising directly or indirectly out of, or in connection (in any way) with your travel to, living in and providing services in Australia or overseas.

Termination and Expulsion

UFVRA has the right to terminate or cancel your placement **immediately** if you are found to be in breach of **any terms of this agreement**. If expelled from the project, you will not be not entitled to any refund or reimbursement.

Obligations

UFVAR has an obligation to its volunteers, partners, staff and the communities we support we will not accept the following under any circumstances;

- Corruptions
- Racism
- Child Exploitation
- Bullying
- Discrimination
- Theft
- Unwarranted sexual advances
- Inciting

This list is by no means exclusive, but is meant as a way of setting the parameters for all. Please report any actions to the organization admin that you feel uncomfortable with immediately.

Full name:.....Document number:.....

Address:.....

Telephone:..... Email:.....

Next of kin:.....Relationship:.....

Emergency contact details:.....

Signature:..... Date:.....